

## Nappy Changing Policy

No child is excluded from participating in our setting who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. We work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time.

We provide nappy changing facilities and exercise good hygiene practices in order to accommodate children who are not yet toilet trained.

We see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgemental concern of adults.

### Procedure

- All staff are familiar with the hygiene procedures and carry these out when changing nappies;
- The Staff put on gloves and aprons before changing starts and the areas are prepared;
- Staff are expected to be aware of individual children's intimate care needs and will assess their needs accordingly;
- Parents/carers are asked to provide at least three nappies or pull-up pants, disposal bags and baby wipes. These items are kept in the child's bag. Used nappies are handed to parents/carers in a hygienic way at the end of each session.
- Parent/carers are asked to provide a change of clothes.
- We undertake changing nappies at designated times, about half an hour before the end of each session, or more frequently where necessary;
- Children will never be left unattended whilst they are on the changing mat;
- Children are laid down on the changing mat in the toilets off the main playroom if they need to have their bottoms cleaned;
- Staff are gentle when changing; they avoid pulling faces and making negative comments about 'nappy contents'; they do not make inappropriate comments about young children's genitals when changing nappies;

- We encourage children to take an interest in using the toilet
- Nappies or pull-ups are bagged/labelled and put into the 'nappy bin';
- Any wet or soiled clothing is bagged and labelled with the child's name for parents/carers to take home;
- The changing mat is cleaned ready for the next use;
- Children will be encouraged to use the toilet independently and encouraged to wash their hands with soap and water;
- They are encouraged to dry their hands on their own towel (brought from home for each session);
- All staff who provide intimate care to a child will be required to record details in the Intimate Care Record Book. All details will be confidential.

NB: If young children are left in wet or soiled nappies /pull-ups in the setting this may constitute neglect and will be a disciplinary matter. Settings have a duty of care towards children's personal needs.

This policy was adopted by	_____	(name of provider)
On	_____	(date)
Date to be reviewed	_____	(date)
Signed on behalf of the provider	_____	
Name of signatory	_____	
Role of signatory (e.g. chair, director or owner)	_____	